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| |  |  | | --- | --- | |  |  |   **Additional Funding Application Form** |  | ⮊ All ESRC NINE students must complete and submit this form to apply for Student Support Funding.  ⮊ Students and staff should read and review our guidelines as to how Student Support Funding is managed before completing an application.  ⮊ The fields in this form expand as text is entered. |

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| **Forename:** | Click here to enter text. |
| **Surname:** | Click here to enter text. |
| **Banner Student ID:** | Click here to enter text. |
| **Year Started Studentship:** | Click here to enter text. |
| **Institution:** | Select your host institution |
| **Department/School:** | Click here to enter text. |
| **Primary Supervisor:** | Click here to enter text. |

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| **Type(s) of Funding Sought**  ⮊ Tick the relevant box(s) for the type(s) of funding being applied for and add in the relevant additional information. Multiple boxes can be ticked if an application is seeking different types of funding, such as overseas fieldwork and difficult language training. | | | |
| **Research Training Support Grant** |  |  |  |
| **Cohort Development**  **(e.g. inter/multidisciplinary events)** |  | | |
| **Overseas Fieldwork** |  | **Destination:** | Click here to enter text. |
| **Duration:** | Click here to enter text. |
| **Start of Visit:** | Click here to enter text. |
| **Project and Ethics Approval Received?** | Click here to enter text. |
| **Difficult Language Training** |  |  |  |
| **Overseas Institutional Visit** |  | **Organisation to Visit:** | Click here to enter text. |
| **Duration:** | Click here to enter text. |
| **Start of Visit:** | Click here to enter text. |

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| **Summary of Proposed Activity(s)/Equipment**  ⮊ Provide a summary of the activity(s)/equipment for which funding is sought, such as the fieldwork trip or overseas institutional visit to be undertaken. |
| Click here to enter text. |

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| **Level of Funding Requested**  ⮊ Provide an itemised breakdown of funds requested. Please attach quotes for items of expenditure being sought, such as overseas travel, with your application. Please provide a clear total (in GBP) of the monies you are seeking. |
| Click here to enter text. |

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| **Duration of Studentship Extension Requested**  ⮊ Provide details of any funded extension to a studentship requested. Such requests can only be made when applying for difficult language training and overseas institutional visits. |
| Click here to enter text. |

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| **Case for Support**  ⮊ Provide clear details why the funding is needed and why the application represents value-for-money. |
| Click here to enter text. |

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| **Any Other Relevant Information**  ⮊ Please provide any other information that you consider relevant to your application. | |
| Click here to enter text. | |
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| **Accompanying Documents**  ⮊ Please list any supporting documents that accompany your application and ensure they are submitted together with your application. One of these must be a letter/note of support from your primary supervisor. | |
| **Letter of Support from Primary Supervisor**  **(Needed for all applications apart from funding for Cohort Development Funds)** | Click here to enter text. |
| **Letter of Support from Academic Contact**  **(Needed for Overseas Institutional Visits)** | Click here to enter text. |
| **Document A** | Click here to enter text. |
| **Document B** | Click here to enter text. |
| **Document C** | Click here to enter text. |
| **Document D** | Click here to enter text. |

**How to Submit Your Completed Application**

* Completed forms must be submitted electronically in the Microsoft Word DOC or DOCX format.
* Completed applications should be saved using the following convention: **[Award-Holder Surname] [Award Holder Forename Initial]\_SupportApp\_[Date, recorded as YYYYMMDD].**
* Accompanying documents should be listed in your application form and saved using the following convention: **[Award-Holder Surname] [Award Holder Forename Initial]\_SupportApp\_[Date, recorded as YYYYMMDD]\_Doc1 (Doc 2 etc.)**
* Please submit your completed application to the relevant institute.

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| **Institute** | **Email address** |
| Durham | [**contact.nine@durham.ac.uk**](mailto:contact.nine@durham.ac.uk) |
| Newcastle | **Ninedtp.admin@newcastle.ac.uk** |
| Northumbria | [**andrea.percival@northumbria.ac.uk**](mailto:andrea.percival@northumbria.ac.uk) |
| Queens | [**nine.admin@qub.ac.uk**](mailto:nine.qub@qub.ac.uk) |
| Sunderland | [John.fulton@sunderland.ac.uk](mailto:John.fulton@sunderland.ac.uk) |
| Teesside | [**Anthony.lloyd@tees.ac.uk**](mailto:Anthony.lloyd@tees.ac.uk) |
| Ulster | **c.murray4@ulster.ac.uk** |

* By submitting the application form electronically by email the applicant confirms that its contents are true and correct.

**Section Completed by NINE DTP**

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| **Date Received:** | | Click here to enter a date. |
| **Date Passed to Director(s):** | | Click here to enter a date. |
| **Amount Approved** | | |
|  | **Research Training Support Grant:** | Click here to enter text. |
|  | **Overseas Fieldwork:** | Click here to enter text. |
|  | **Difficult Language Training:** | Click here to enter text. |
|  | **Overseas Institutional Visit:** | Click here to enter text. |
| **Studentship Extension Approved** | | |
|  | **Difficult Language Training:** | Click here to enter text. |
|  | **Overseas Institutional Visit:** | Click here to enter text. |
| **Overseas Fieldwork Duration Approved:** | | Click here to enter text. |
| **Date Award-Holder Notified:** | | Click here to enter a date. |
| **Disbursement Method(s) if known:** | | Click here to enter text. |
| **Further Information/Feedback:** | | Click here to enter text. |